

Inspector General Institute  
Minutes of the Board of Governors Meeting  
July 24, 2006

1. The IG Institute's Board of Governors met on July 24, 2006 (1:00 pm) at 1735 North Lynn Street, Rosslyn, VA.
2. Attendees were:
  - Robert Emmons, BOG Chairman, IG, Pension Benefit Guaranty Corp (HR Committee)
  - Ken Konz, IG, Corporation for Public Broadcasting (CPB), (Audit Committee)
  - Jill Gross, AIG, Commerce (Inspection & Evaluation Committee)
  - Dennis Schindel, Deputy IG, Department of Treasury (Audit Committee)
  - Dave Williams, IG, US Postal Service (Investigations Committee)
  - Gaston Gianni, Executive Director, IG Institute
  - Della Whorton, Board Secretary
3. Mr. Emmons announced that a quorum existed and opened the meeting.
4. The minutes from the June 26, 2006 BOG meeting were accepted and approved.
5. Mr. Emmons introduced the following topics:
  - Hiring
  - New Organization Chart
  - PCIE/ECIE meeting
  - Working Groups
  - Accounting System

**Hiring:**

The applicant that was selected for the position of Director of the School of Investigations declined the position. Tom Bonnar, Director of the School of Management will also be Acting Director of the School of Investigations.

**New Organization Chart:**

The Board approved changing the name of the position, "Director of Research and Outreach", to "Director of Relationships Management and Research", which is more descriptive of the duties in the job description.

## **PCIE/ECIE meetings:**

Presentations by the BOG and IGI will be made at the PCIE/ECIE meetings. The meetings are scheduled as follows:

PCIE	August 14, 2006
ECIE	August 22, 2006

The following points were made:

- The respective chairs of the PCIE/ECIE will introduce the BOG and IGI
- Read ahead material be composed and disseminated to the IG community
- BOG members communicate back to principals on all committees
- Send reading material out from each committee to their respective community

It was agreed that a communication package needs to be prepared and sent out prior to the meetings. This package will include the Budget, Assessment and, the MOU's between the Institute and each IG.

## **Working Groups:**

Misinformation needs to be addressed. The following points raised by individuals in the IG community indicate a proliferation of misinformation:

- Belief that advice given by the Investigations Academy curriculum committee was not considered,
- Questions on legal authority to operate the Institute,
- Concern over contractors training instead of full time investigators,
- Belief that salaries for IGI staff employed through GMU are exorbitant.

All of these issues have been addresses in the past but the information has not been disseminated thoroughly. The Board and the Institute will address these issues at the PCIE meeting scheduled for August 14, 2006 and the ECIE meeting scheduled for August 22, 2006. Each Board member agreed to talk to their respective committees (Inspection & Evaluation, Audit, HR, and Investigations).

## **Accounting System**

USPS is unable to support the Institute with their accounting system. Alternatives were discussed including USPS housing the general ledger and contracting out the rest to another agency. Mr. Gianni agreed to open up discussion with GSA Heartland as well as discuss possibilities with FLETC.

Also discussed were:

- Treasury OIG notified the Hill that the IGATI corpus funds will be used by the Institute
- Dennis Schindel agreed to follow up and encourage the agreed upon procedures team to publish their final report on 31 December 2005 balances
- We need to request that committees assign representatives to serve on the agreed upon procedures review team for 30 September 2006 balances

Mr. Schindel offered to provide auditors for the year-end financial audit and to follow-up on the final report for the agreed upon procedures.

6. Mr. Emmons recognized Gaston Gianni, the Executive Director of the IGI

### **Budget and Assessments**

Gaston deferred discussion of the Budget until the special BOG meeting to be held on August 3, 2006. He briefed the Board on the Assessments. As discussed in prior Board meetings, it was agreed that the assessments would be based on FTE's. Gaston explained the methodology used to calculate assessments and presented a draft for FY2007. The final assessment will be distributed in the read ahead material compiled for the PCIE/ECIE meetings.

### **New Team Arrival**

The Institute team will begin at the Institute as follows:

<u>Name</u>	<u>Date</u>
Tom Bonnar	07/25/2006
Angela Hrdlicka	08/07/2006
Bill Richardson	08/10/2006
Paula Hayes	08/14/2006
Leslee Bollea	08/22/2006
Danny Athanasaw	09/25/2006
Gerard Fahy	07/24/2006

### **Needed Resources**

Gaston noted that the following resources are needed by the Institute:

- A pool of potential instructors
- Task order to GM so that Institute team can travel
- Administrative staff (vacancies have occurred among existing administrative staff)

Gaston agreed to work with his team to develop the position description for the needed administrative staff.

## **Outreach**

The following points were made by the Executive Director on outreach:

- Cecelia Rosser met with State Department who wanted assistance with Iraq. It was agreed by all parties that the Iraq needs are more urgent than the Institute can provide at this time.
  - Ms. Rosser had a positive meeting with Jack Higgins, IG, Education Department, to discuss the use of FTE's as the Institutes method of assessment.
  - Met with the World Bank to inform what the Institute is and how with GMU, it could help developing countries.
  - Gaston brought to the Boards attention that outreach on the Congressional front is needed.
7. Mr. Emmons called the Board into Executive Session
  8. Mr. Emmons adjourned the meeting at 4:15 pm. The next scheduled BOG meeting is August 28th, 2006, 1 pm to 4 pm, at the IG Institute.